

KAG/hs  
21<sup>st</sup> September 2007

### **Additional School Inset Day on Monday 8<sup>th</sup> October**

Dear Parent/Guardian

The Government's Department for Children, Schools and Families (DCSF) has indicated to schools that they may arrange an additional staff training day in order to prepare for major changes to the secondary curriculum which are to be introduced from September 2008.

At a meeting of our school governors on Thursday 20<sup>th</sup> September, it was agreed that the training day for this school would be Monday 8<sup>th</sup> October. We intend to use the day for a number of activities, including the completion of Performance Management reviews, which will enable us to focus on curricular changes in after-school staff development sessions in the remainder of the year.

I must therefore inform you that Harton Technology College will be closed to all students on **Monday 8<sup>th</sup> October**, reopening as normal on Tuesday 9<sup>th</sup> October.

I apologise for any inconvenience this may cause you, and hope that this letter provides you with sufficient notice to make any necessary arrangements for the care of your child.

Yours sincerely

**K A Gibson**  
**Head Teacher**