

KAG/meh

4th July 2008

Dear Parent/Guardian

Due to a number of staff retiring this summer, we intend to send students home at lunchtime on the final day of term, Friday 18th July, in order that presentations can take place.

If your son/daughter requires a packed lunch from the Dining Hall on Friday 18th July, please complete and return the reply slip below by Wednesday 16th July.

Many thanks for your continued support and apologies for any inconvenience caused.

Yours faithfully

K A Gibson
Head Teacher

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Packed Lunch Required – Final Day of Term
Friday 18th July 2008

Yes please – my son/daughter will require a packed lunch on the final day of term – Friday 18th July:-

Name of Student: Form Group:

Signature of Parent/Guardian: Date: